



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: **SUSTAINABILITY COORDINATOR**
(Provisional* Appointment)

SALARY: \$68,995 - \$95,506 annually

LOCATION: Monroe County Department of Environmental Services

HOURS: Monday – Friday (40 hours per week).
Call-ins, standby, overtime, weekends, and holidays as may be needed or required

JOB SUMMARY:

This is a professional position responsible for directing a Sustainability Program, designed to develop and implement climate programs, such as the Monroe County Climate Action Plan and the Monroe County Climate Adaptation and Resiliency Plan. This position will ensure compliance with the New York State Climate Leadership and Community Protection Act (CLCPA). The employee reports directly to, and works under the general supervision of the Deputy Director of Environmental Services or other higher-level staff member. Does related work as required.

PROPOSED MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Graduation with a Bachelor's degree in Sustainable/Civil/Environmental Engineering, Environmental Science, Environmental Policy, Urban Planning, Public Administration or a closely related field plus five (5) years paid full-time or its part-time equivalent experience in climate change, sustainability, environmental management, environmental planning or environmental engineering; OR,
- (B) Graduation with an Associate's degree in Sustainable/Civil/Environmental Engineering, Environmental Science, Environmental Policy, Urban Planning, Public Administration or a closely related field plus seven (7) years paid full-time or its part-time equivalent experience in climate change, sustainability, environmental management, environmental planning or environmental engineering; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

SPECIAL REQUIREMENTS (continued):

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

From July 2022 through December 2024 Monroe County will be providing full-time employees a quarterly \$1000 retention payment.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: January 12, 2023

Posting Deadline: Until Filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.